

Emergency Preparedness



The **Centers for Medicare & Medicaid Services (CMS)** requires **Rural Health Clinics** to be in compliance with **all components** of the Emergency Preparedness final rule: **42 CFR Part 491.12**. These components **include but are not limited to** the following:

Risk assessment and emergency planning: An “all-hazards” risk assessment was performed, and essential components of this assessment have been integrated into the emergency preparedness plan and planning.

1. _____ **Date the most recent “all hazards” assessment was performed or updated.**
2. _____ **Date the most recent review (revision, if applicable) of the emergency plan.**

Policies and Procedures: The facility has developed Policies and Procedures to promote and support the successful outcome of the emergency plan.

3. _____ **Date the most recent review (revision, if applicable) of the Emergency Policies and Procedures.**

Communication Plan: The facility has developed and maintains a comprehensive emergency preparedness communication plan. The communication plan is fully coordinated within the facility, with state and local emergency management agencies, and with other healthcare providers as necessary.

4. _____ **Date the most recent review (revision, if applicable) of the Communication Plan.**

Training and Testing: The facility developed and maintains a training and testing program for emergency preparedness. The program includes initial training of staff and involves personnel as well as refresher courses, drills and exercises. The program includes methods to identify areas of the plan that need improvement and the processes and procedures to enact those improvements. *Dates within this section may only be used once and must be within the previous 12 calendar months. To be considered compliant, providers must submit two test dates or one test date along with a date the facility emergency plan was activated.*

5. _____ **and** _____ **Dates of the most recent tests.**

6. _____ **Date of the most recent training of staff on Emergency Preparedness**

Contact with Local EMA Official regarding of Emergency Preparedness: The facility is knowledgeable of how to contact the local EMA Director and has consulted with them regarding the content of their emergency preparedness plans.

7. _____ **Date of the most recent contact with local EMA Director.**

For Resources to complete the Emergency Preparedness Process contact Mark Lynn at marklynnrhc@gmail.com or go to <http://www.ruralhealthclinic.com/emergency-preparedness>.